**[Doctor's Name]**  
[Clinic or Hospital Name]  
[Address]  
[City, State, ZIP Code]  
[Phone Number]  
[Email Address]

**Date:** [Insert Date]

**To Whom It May Concern,**

We kindly request that you provide assistance to XYZ during her flight on [date], flight number [XYZ]. She is a diabetes patient and needs special care due to her condition.

Due to the nature of her condition, XYZ is at potential risk for sudden hypoglycemic or hyperglycemic episodes. In the event of such an episode during her flight, she would require immediate medical attention. Therefore, I request you to inform your medical response team and cabin crew about the situation so that they are prepared to assist her if necessary.

Please be advised that XYZ is capable of self-administering insulin and glucose in the event of an emergency. However, if her condition worsens and she becomes unresponsive, immediate attention from your onboard medical personnel would be required.

Your assistance and support would be highly appreciated.

Sincerely,  
**[Doctor’s Signature]**  
**[Doctor’s Printed Name]**  
**[Medical License Number]**